Frequently Asked Questions
2010 Does Administered Exercise Lite (DAX 2010)

Q1. Are Project Areas required to participate in this year's doses administered exercise?

A1. No, participation in DAX 2010 Lite is completely voluntary. CDC's intent for DAX 2010 Lite is not to burden Project Areas, but to maintain a level of engagement and provide a means for Project Areas to keep up to speed with the CRA system.

Q2. What is the timeframe for Project Areas to report aggregate counts of vaccine doses administered for seasonal influenza for DAX 2010 Lite?

A2. The brief reporting timeframe will begin Monday, October 25 with Project Areas reporting final counts on Tuesday, November 09, 2010. Unlike previous doses administered exercises, we will not offer a reporting window this year. All participating Project Areas will report doses administered to CRA within the above specified dates.

Q3. What is the reporting deadline to submit data?

A3. Each Project Area is responsible for submitting counts for the reporting period based on the MMWR week (Sunday through Saturday). The reporting deadline is end of day (11:59 pm local time for the reporting jurisdiction) on the Tuesday following the end of the reporting period.

Q4. How many clinics should participate in collecting and transmitting aggregate counts of vaccine doses administered data?

A4. Project Areas should collect vaccine doses administered data from a minimum of two clinics during each week of the reporting period, for a total of four clinics reporting during the two consecutive week period. This is a minimum number of clinics; there is no maximum number for a Project Area to participate in DAX 2010 Lite. If it is simpler to submit an aggregate state count of doses administered, please do so.

Q5. What are the responsibilities for the PHA and DES users?

A5. The Public Health Administrator (PHA) is assigned to the jurisdiction and has access to all the data in the jurisdiction. The PHA adds users and organizations and assigns them to an event. PHAs may also add optional fields and are responsible for entering setup information and data entry on tasks. The PHA is responsible for confirming counts at the Project Area level and reporting that information to CDC.

The Data Entry Specialist (DES) is assigned to the organization by the PHA and has access only to the assigned organization(s). The DES is responsible for entering provider level aggregate count information as well as patient and patient countermeasure information into CRA.

Q6. Do I need to assign a secondary Point of Contact (POC)? Which role should I assign my secondary POC to confirm the data in CRA?

A6. Project Area Public Health Administrators (PHAs) may assign one or several secondary POCs for the DAX 2010 Lite exercise. The PHA will want to assign his/her secondary POC the **Public Health Administrator** role so they can enter aggregate counts and confirm the data. The PHA can add the user to the CRA application
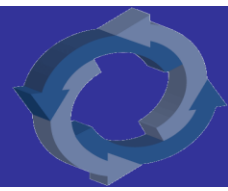
from the navigation pane menu and click on **System Set Up > New User**. It is important that all individuals who will be accessing web-based CRA have an active SDN digital certificate. Once you add your new user, please contact the PHIN Help Desk at PHINTech@cdc.gov or (800) 532-9929 to request a digital certificate.

Q7: Why do I need a SDN digital certificate, and how can I obtain one?

A7. Based on the sensitive nature of the information contained within CRA and the necessary security requirements to protect it, each user must have a digital certificate to access the CDC deployed CRA system. Digital certificates are assigned to individuals and must be installed on the computer used to access CRA. However, certificates can be exported and moved to other computers the individual may use. Administrator rights are required to install the digital certificate. To apply for a digital certificate, contact the PHIN Help Desk at PHINTech@cdc.gov or (800) 532-9929.

If you currently have a digital certificate used to access another CDC application, you do not need to reapply for a certificate. You simply need to apply for the CRA activity by visiting the SDN home page at https://sdn.cdc.gov, and clicking on the "Request Additional Activities" link in the left pane of the Web page. A request for the Countermeasure and Response Administration Activity can be selected from a drop down menu on that page.

Q8. How do I report vaccine type? Should I report specific vaccine types (injectable, nasal, etc.) or is there an all formulations code?

A8. Option 1 users should use primary code 128 for any formulation of seasonal influenza vaccine administered to report aggregated age group. Option 2 users should use vaccine type 128. For Option 3 users, all vaccine types may be used to track vaccine doses administered.

Q9. Where can I find the vaccine information statements for the seasonal influenza vaccine?

A9. Up to date Vaccine Information Statements are available to download and print from the web at http://immunize.org.

Q10: How can I access materials from past webinars on the CRA webpage?

A10. You can access materials from past CRA webinars on the CRA webpage by visiting http://www.cdc.gov/phin/cra/ and then clicking on the tab labeled CRA Pandemic Influenza Activities. Information from past webinars along with additional DAX 2010 Lite preparation resources are located under Supporting Information. You may also access additional webinars by clicking on the tab labeled **Library**.

Q11. How can I access the CRA application demonstration site?

A11. To access the CRA application demonstration site go to http://crademo.cdc.gov/cra/main.faces. If you do not have PHA and DES login/password information, contact the PHIN Help Desk at PHINTech@cdc.gov or (800) 532-9929.

Q12. Who should I contact if I have further questions or need additional information?

A12. Please feel free to send any questions to crahelp@cdc.gov or contact Sarah Waite, Partner Outreach Liaison, at swaite@cdc.gov.